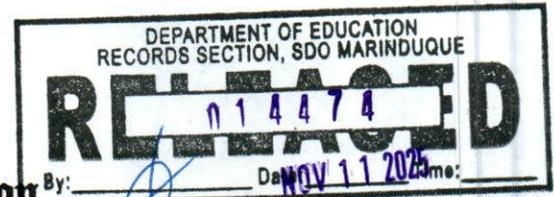




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Public Schools District Supervisor
Elementary/Secondary Schools Principals/TICs/Head Teachers
Administrative Officer -II
Administrative Officer-V Administrative Section
Administrative Officer-IV Personnel Section
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD ✓
OIC - Schools Division Superintendent

SUBJECT: CONSULTATIVE MEETING ON RECLASSIFICATION OF POSITIONS

DATE: November 11,2025

-
1. The Schools Division of Marinduque, through the Administrative Services Unit shall conduct a Consultative Meeting on Reclassification of Positions on November 11,2025 1:30 in the afternoon at the Schools Division Office Marinduque Conference Hall.
 2. Participants will be the Public Schools District Supervisors, Schools Heads/TIC's for Elementary and Secondary Schools and all Administrative Officer- II in the Districts of Boac North, Boac, South and Mogpog District.
 3. Immediate dissemination of and compliance with the contents of this Memorandum is desired.